ISSAAS Vol. 24, No. 1: 171-174 (2018)

Report from the ISSAAS Secretariat

ISSAAS Board of Directors Meeting 2017

Date: 13 October 2017, 18:30-19:30
Venue: Meeting Room, Army Guest House, Hanoi, Vietnam

AGENDA
(Presided by ISSAAS Secretary General Hironobu Shiwachi)

1. Greetings by Dr. Pham Van Cuong on behalf of ISSAAS President Dr. Tran Duc Vien

2. Activities Report 2017 (Oct 2016-Sep 2017): Approved

(a) International Congress 2016
Dates: 5-7 November 2016
Venue: Vietnam National University of Agriculture, Hanoi, Vietnam
Theme: *National and Global Good Agricultural Practices in Southeast Asia*

(b) Board of Directors Meeting
Date: 4 November 2016, 18:00-19:30
Venue: Meeting Room, Army Guest House

Decisions made:

i. Only scientific papers (maximum of 15 pages) with active members as top authors must be published in the Journal of ISSAAS.
ii. Lighter paper will be used in printing the Journal of ISSAAS to lower the cost of its shipping.
iii. There is a need to create a centralized or uniformed membership database.
iv. A special issue of the Journal of ISSAAS will be funded by the University of the Philippines Los Banos (UPLB).

(c) Board of Directors Meeting
Agenda: Call for Nominations for ISSAAS Officers to be invited by SAEDA
Date: 9 August 2016
Venue: Email Conference

Decisions made: The following officers will be invited by SAEDA.
Indonesia Chapter: Dr. Yusman Syaukat and Dr. Dadang
Malaysia Chapter: Dr. Abdul Shukor Juraimi and Dr. Juwaidah Sharifuddin
Philippine Chapter: Dr. Fernando C. Sanchez, Jr. and Dr. Evalour Aspuria
Thailand: Dr. Chainarong Rattanakreetakul and Dr. Naroon Waramit
Technical Editors: Dr. Susan May F. Calumpang and Ms. Carla Calumpang

(d) Board of Directors Meeting

Agenda: Granting of ISSAAS YOUNG SCIENTIST AWARD
Date: 24 August 2017
Venue: Email Conference

Decision made: In accordance with the recommendation from the Award Screening Committee, the Members of the Executive Board have approved the granting of the following:

7th ISSAAS MATSUDA AWARD to Dr. Priscilla Chinte Sanchez for her distinguished contribution to science and research on agricultural development in the Philippines, and significant involvement in the improvement and growth of ISSAAS since 1994.

The awards will be given during the ISSAAS General Meeting to be held at Vietnam National University of Agriculture, Hanoi, Vietnam on 14 October 2017.

(e) Publications of Journal
Vol.22, No.2: Published in December 2016
Vol.23, No.1: Published in June 2017

(f) Others
Co-sponsored the 16th International Students Summit in 29-30 September 2016 at Tokyo University of Agriculture, Japan.

3. Financial Report 2017: Approved

4. Auditors' Report for 2017: Approved

5. Business Plan for 2018 (Oct 2017-Sep 2018)
(a) International Congress 2017
Dates: 14-16 October 2017
Venue: Vietnam National University of Agriculture, Hanoi, Vietnam
Theme: *Green Agriculture in Southeast Asia: Theories and Practices*
(b) Board of Directors Meeting
Date: 13 October 2017, 18:00-19:30
Venue: Meeting Room, Army Guest House
(c) Publications of Journal
Vol.23, No.2: To be published in December 2017
Vol.24, No.1: To be published in June 2018
(d) Others
Co-sponsored the 17th International Students Summit,
National Chung Hsing University, Taiwan, 29-30 September 2016

6. Budget 2018: Approved

7. ISSAAS AWARDS

ISSAAS MATSUDA AWARD: Dr. Priscilla Chinte Sanchez, Philippines

8. Donations from TUA and SAEDA
(a) Tokyo University of Agriculture: 300,000 Japanese Yen
(b) Society for Agricultural Education-Research
Development Abroad (SAEDA): 200,000 Japanese yen

9. Activities Report for 2017 by each chapter

Indonesia	Vice President Yusman Syaukat
Japan	Vice President Keiko Natsuaki
Malaysia	Vice President Abdul Shukor Juraimi
Philippines	Vice President Fernando C. Sanchez, Jr.
Thailand	Regional Secretary Naroon Waramit
Vietnam	Regional Secretary Nguyen Thi Bich Thuy

10. Plan for 2018 International Congress

Theme : *Industry 4.0: Agriculture Technologies Advancement*
Dates: 12-14 October 2018
Venue: Riverside Majestic Kuching, Sarawak, Malaysia

Schedule: October 11 (Thurs): Arrival of Participants (Board Meeting in the Evening)
October 12 (Fri): Opening Ceremony, General Meeting and Symposium
October 13 (Sat): Individual Presentations, Closing Ceremony
October 14 (Sun): Congress Tour
October 15 (Mon): Departure of Participants

11. Other Matters

a) Ms. Carla Calumpang, as technical editor, and the related additional costs for her service have been approved.

b) Membership fee is valid for 1-year from January to December. Only those with active membership may attend the ISSAAS congress and publish in Journal of ISSAAS.

c) There is a need to update ISSAAS website, including offering e-journals. But there is a need for further discussion regarding the costs to be incurred.

d) Journal of ISSAAS
   a. There is a need to consider increasing page charge (Suggestion: USD10 → USD 15).
   b. There is a need to add DOI to all papers.
   c. There is a need to increase Impact Factor.

ISSAAS General Meeting 2017

Date: 14 October 2017, 10:30-11:30
Venue: Vietnam National University of Agriculture, Hanoi, Vietnam

AGENDA

1. Greetings from ISSAAS President
   Dr. Tran Duc Vien, Vietnam National University of Agriculture
2. Activities Report 2017 (Oct 2016-Sep 2017)
   Presented by Dr. Hironobu Shiwachi, and Approved
3. Financial Report 2017
   Presented by Dr. Hironobu Shiwachi, and Approved
4. Auditors' Report for 2017
   Presented by Dr. Hironobu Shiwachi, and Approved
5. Business Plan for 2018 (Oct 2017-Sep 2018)
   Presented by Dr. Hironobu Shiwachi, and Approved
6. Budget 2018
   Presented by Dr. Hironobu Shiwachi, and Approved

7. ISSAAS AWARDS

ISSAAS MATSUDA AWARD: Dr. Priscilla Chinte Sanchez, Philippines

8. Donations from TUA and SAEDA

(a) Tokyo University of Agriculture: 300,000 Japanese Yen
(b) Society for Agricultural Education-Research Development Abroad (SAEDA): 200,000 Japanese yen

9. Activities Report for 2017 by Each Chapter

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Japan	Vice President Keiko Natsuaki
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October 12 (Friday): Opening Ceremony, General Meeting and Symposium
October 13 (Saturday): Individual Presentations, Closing Ceremony
October 14 (Sunday): Congress Tour
October 15 (Monday): Departure of Participants